



Atlassian Cloud Migration – How to Prepare for Your Migration

- Preparation is key.
- Preparation is an important part of the migration process.

Several actions can be taken prior to the actual migration of data to ensure an effective and successful migration.



Let's help you!



Apps:

If apps are used in either Jira or Confluence, you should analyze your apps and try to answer the following questions for each individual app:

- What is the app used for?
 - The same app can often be used differently by different people or teams, and for different purposes.
- Who uses the app?
- Is the app actually used, or can it be uninstalled prior to the migration?
- Will the app be necessary in the cloud?
 - Some apps may become redundant in the cloud, as the functionality they provide is native to the cloud.



The app "App Usage for Jira", developed by Atlassian and available for free on Atlassian Marketplace, can help shed some light on the app usage in Jira. However, the insight provided by this app cannot stand alone. You need to evaluate your apps one by one to minimize the risk of experiencing unforeseen problems.

Users:

The process of migrating users to the cloud can be complicated. Therefore, it is beneficial to check and fix the following issues:

- All users (including dummy-users, service-users, etc.) need to have a valid email address – otherwise they cannot be migrated to the cloud.
- All users must have a unique email address (two users cannot have the same email address)



Usage of Jira or Confluence:

The actual usage of Jira and Confluence needs to be specified and preferably documented. This activity is quite important, as it will serve as checklist/to-do-list for what needs to work after the migration.

- Ask your users to create User Stories.
 - The User Stories should describe who, for what, and why Jira and Confluence are used.
 - I.e., “As a project manager, I use functionality X in app Y in Jira in order to report on Z to the management once a month.”

- Prioritize User Stories according to criticality. Which User Stories are business critical, and which are more in the category of “nice to have”?
 - Less critical User Stories are not ignored, but these can often be handled in the days/weeks after the migration, whereas business critical User Stories should preferably be functional from day one after the migration.

- Document highly business critical workflows. It can be beneficial to document these as some reconfiguration may be required for these workflows to work in the cloud.
 - What makes workflows complex can be extensive use of apps, automations, triggers, validators, conditions, and post-functions.

- Document any integrations to/from Jira or Confluence, as these integrations will probably have to be either reconfigured or redone.

At Miracle, we are Atlassian experts, and we are more than happy to share our experiences with you. If any of the actions mentioned above gives rise to questions, need for advice, or input about previous experiences we have had – do not hesitate to reach out to us.

